

INTERNAL QUALITY ASSURANCE CELL

B.P.CHALIHA COLLEGE, NAGARBERA

Established : 1972

P.O.-Nagarbera, District : Kamrup, PIN-781127, Assam (INDIA)

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Memo No.....

Date.. 27/01/2023

IQAC Meeting with Teaching and Non-Teaching Staff

B. P. Chaliha College, Nagarbhera

Date: 27/01/2023

Time: 11 AM

Venue: Seminar Hall

Agenda

1. Taking Chair by the Chairperson: Dr. Kamal Ch. Pathak
2. Objective of the meeting: Dr. Alaka Hujuri
3. Discussion on NAAC assessment
4. Others, if any
5. Chairperson's speech and end of meeting

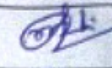


Coordinator
Quality Assurance Cell
College, Nagarbhera

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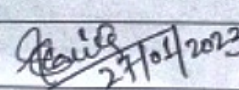
Detail list of Teachers (Sanctioned Posts) Present :

Sl	Department	Name	Signature
1	Assamese	Mr. S. Z. Molla, Associate Professor	
2	Assamese	Mr. Bidyut Dutta, Assistant Professor	<i>[Signature]</i> 27/01/2023
3	Assamese	Ms Shilpi Sharmh, Assistant Professor	<i>[Signature]</i> 27.01.2023
4	Assamese	Dr. Rumi Das, Assistant Professor	<i>[Signature]</i> 27.01.23
5	English	Mr. A. Jabbar, Associate Professor	<i>[Signature]</i> 27/01/23
6	English	Mr. A. K. Sarkar, Associate Professor	<i>[Signature]</i> 27/1/23
7	English	Mr. R. D. Das, Assistant Professor	<i>[Signature]</i> 27/1/23
8	English	Mrs. Sukanya Chakravarty, Assistant Professor	<i>[Signature]</i> 27/1/23
9	English	Vacant	
10	Arabic	Dr. A. Salam	
11	Arabic	Dr. K. A. Ahmed, Associate Professor	<i>[Signature]</i> 27.1.23
12	Arabic	Dr. J. R. Sheikh, Assistant Professor	<i>[Signature]</i> 27/1/23
13	Economics	Mrs. F. Ahmed, Associate Professor	<i>[Signature]</i> 27/1/23
14	Economics	Mr. A. Saikia, Associate Professor	<i>[Signature]</i> 27/1/23
15	Economics	Dr. A. Huzuri, Associate Professor	
16	Economics	Dr. T. Deka, Assistant Professor	<i>[Signature]</i> 27/01/23
17	Economics	Mrs. MinakshiBaro, Assistant Professor	<i>[Signature]</i> 27/01/2023
18	Pol. Science	Mr. U. K. Saha, Assistant Professor	<i>[Signature]</i> 27/01/23
19	Pol. Science	Dr. D. Kajita, Assistant Professor	<i>[Signature]</i>
20	Pol. Science	Vacant	
21	Pol. Science	Vacant	
22	History	Mr. B. S. Borpujari	
23	History	Mr. B. Kalita, Assistant Professor	
24	History	Vacant	

25	Education	Mrs. B. Barman, Assistant Professor	B. Barman
26	Education	Dr. B. K. Medhi, Assistant Professor	B. Medhi 27/10/23
27	Education	Vacant	
28	Education	Vacant	
29	Geography	Mrs. A. Keot, Associate Professor	Keot
30	Geography	Mr. B. R. Talukdar, Associate Professor	B. R. Talukdar
31	Geography	Mr. G. C. Das, Assistant Professor	G. C. Das
32	Geography	Ms. Inku Devi, Assistant Professor	Inku Devi 22/11/2023
33	Geography	Dr. Biman Lahkar, Assistant Professor	B. Lahkar
34	Geography	Mr. Sachin Boro Choudhury, Assistant Professor	S. Boro
35	Statistics	Mr. J. N. Talukdar, Associate Professor	J. N. Talukdar
36	Statistics	Dr. Bhushita Patowari, Assistant Professor	B. Patowari 27/10/23
37	Mathematics	Dr. A. Rahman, Associate Professor	A. Rahman 27/10/2023
38	Mathematics	Dr. Deep Jyoti Borgohain, Assistant Professor	D. Borgohain
39	Mathematics	Vacant	
40	Mathematics	Vacant	
41	Physics	Mr. B. Bora, Associate Professor	B. Bora
42	Physics	Mr. A. B. Siddique, Associate Professor	A. B. Siddique
43	Physics	Mr. S. Dewan, Associate Professor	S. Dewan
44	Physics	Mr. A. K. A. Ahmed, Associate Professor	A. K. A. Ahmed
45	Chemistry	Mr. B. Nag, Associate Professor	B. Nag
46	Chemistry	Dr. D. Chakravarty, Associate Professor	D. Chakravarty
47	Chemistry	Dr. M. J. Deka, Assistant Professor	M. J. Deka
48	Chemistry	Dr. Sibani Majumdar, Assistant Professor	S. Majumdar
49	Botany	Dr. S. Kalita, Associate Professor	S. Kalita 27/11/23
50	Botany	Dr. S. Namo Das, Assistant Professor	S. Namo Das 27/11/2023

51	Botany	Mr. Chiranjib Mili, Assistant Professor	
52	Botany	Ms. Pratisha Das, Assistant Professor	 27.1.23
53	Zoology	Mrs. N. Pathak, Assistant Professor	 27.1.23
54	Zoology	Mr. H. K. Patowary, Associate Professor	
55	Zoology	Dr. T. K. Goswami, Associate Professor	
56	Zoology	Mrs. C. Devi, Associate Professor	

Detail list of Contractual Teachers: Present:

Sl	Department	Name	Signature
1	Computer Science	Mrs. K. Das	
2	Computer Science	Mr. P. Medhi	
3	Commerce	Ms. K. Phukan	 27/1/23
4	Commerce	Ms. C. Kalita	
5	Commerce	Dr. G. Kalita	 27/01/2023
6	Sociology		
7	History	Mr. B. Kalita	

Non Teaching Staff Present

Library Staff

Sl. No.	Name of Employee	Department	Designation	Signature
1	Ms. R. Baishya	Library	Librarian	<i>[Signature]</i>
2	Mr. S. Pathak	Library	Assistant Librarian (Non-Sanctioned)	<i>[Signature]</i>
3	Vacant	Library	Library Assistant	
4	Mrs. L. Medhi	Library	Library Bearer	
5	Vacant	Library	Library Bearer	

Office Staff Present

Sl. No.	Name of Employee	Department	Designation	Signature
1	Mr. S. Kalita	Office	UDA	
2	Mrs. K. Devi Kakati	Office	UDA	
3	Mr. N. Pathak	Office	LDA	
4	Mr. R. Kalita	Office	LDA	
5	Vacant	Office	LDA	
6	Vacant	Office	LDA	
7	Mr. D. Kalita	Office	4 th Grade	
8	Vacant	Office	4 th Grade	
9	Vacant	Office	4 th Grade	
10	Vacant	Office	4 th Grade	
11	Vacant	Office	Night Chowkider	

Laboratories Staff *Present*

Sl. No.	Name of Employee	Department	Designation	Signature
1	Vacant	Office	Laboratory Assistant	
2	Vacant	Physics	Laboratory Bearer	
3	Mr. K. Islam	Physics	Laboratory Bearer	
4	Mr. S. Das	Chemistry	Laboratory Bearer	
5	Vacant	Chemistry	Laboratory Bearer	
6	Mr. K. Kalita	Zoology	Laboratory Bearer	
7	Mr. R. Kalita	Zoology	Laboratory Bearer	
8	Mr. T. L. Pathak	Botany	Laboratory Bearer	
9	Mr. M. Kalita	Botany	Laboratory Bearer	
10	Mr. D. Pathak	Geography	Laboratory Bearer	
11	Mr. K. Pathak	Education	Laboratory Bearer	

Contractual Staff *Present*

Sl. No.	Name of Employee	Department	Designation	Signature
1	Mr. Dharma Das	Office	LDA	
2	Mr. Nilotpal Thakuria	Office	LDA	
3	Mr. Samsul	Office	4 th Grade	
4	Mr. Bijoy Kalita	Office	Night Chwokider	
5	Mr. Basanta Kalita	Office	Night Chwokider	
6	Mr. Nitul Kalita	Office	4 th Grade	
7	Mr. Jayanta Das	Office	Mali	
8	Mr. Sadhan Munda	Office	Gate Keeper	

IQAC Core committee Meeting

Date: 27/01/2023

Venue: Seminar hall

Time: 11:00 AM

A meeting of IQAC Core Committee with all teaching and non-teaching staff had organized with the chairpersonship of Dr. Kamal Ch. Pathak, Principal, B. P. Chaliha College, Nagarbera on Dated 27th January 2023. In presence of the Vice-Chairman of IQAC Dr. D. Chakravarty, Mr. B. K. Bora, President, Teachers' Unit and other members of teaching and non teaching staff, the meeting was started by Dr. Trailokya Deka, Assistant Co-ordinator, IQAC. In explaining the objectives of the meeting, Dr. Alaka Hujuri, Co-ordinator, IQAC requested all faculties and non teaching staff to come forward and to involve actively in different activities related to assessment by NAAC.

Different issues and views on that regarding the expected NAAC assessment were shared by Dr. D. Chakravarty, Dr. Trailokya Deka, Mr. B.K. Bora, Mr. A. Jubbar, and Mr. A. Rahman. After a fruitful discussion, following resolutions were taken in the meeting

Resolution: 1

Resolved to reconstitute the "College Website Development and Management Committee" for further enhancement of the college website. Necessary inputs were invited irrespective of faculties and departments to amplify the college website.

Resolution: 2

Resolved that all the departments upload their departmental profile and departmental activities along with necessary supporting documents in proper way very soon.

Resolution: 3

Resolved to prepare and submit the AQAR for the session 2021-22 within the time limits with the active participation of all the sub-committees, cells and clubs.

Resolution: 4

Resolved that all the departments of the college had to publish at least one edited book volume with ISBN and conduct a lecture series (Online/offline) within February 2023.

Resolution: 5

Resolved and requested to all the departments of the college to submit proposal to introduce any of the relevant add-on courses to IQAC to boost up student's employability and knowledge.

Resolution: 6

Resolved that all the departments would maintain departmental Log Book properly.



Dr. Alaka Hujuri
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
B.P.C.College, Nagarbera