**Best Practices**

**Best practice 1: Re-orienting teaching-learning and administration during COVID-19 lockdown**

**Objective:** Meeting the challenges posed by work from home practice.

**Context:** Due to government guidelines the college premises was shut down to all the students. The college was forced to find new and innovative ways to engage with its students and properly manage classes during the lockdown.

**Practice:**

**1.** Whatsapp groups were created with the students to convey information regarding classes, exams etc. The college was one of the first in Assam to create an online portal through its college website where the teachers were able to share his/her notes, lecture videos and even take tests. These steps made sure that classes were held smoothly even during pandemic.

2. Mentoring of students was still active during the pandemic. The faculties did their best to help their students to cope with the new situation and uncertainties posed by the pandemic.

3. Administrative process

4. A lot of webinars were held by the departments during the lockdown.

**Evidence of Success**:

1. Firstly the courses were completed well in time. Surprisingly the teachers were also able to gain a lot of knowledge regarding the working of online platforms such Zoom, Google meet, Google classroom and this knowledge can be effectively be used to complement the physical classes when the pandemic is over.

2. Many resource persons in the webinars were from institutions of eminence and from very far off places. Without the help of online facilities it would have been impossible to interact with such persons. The students and teachers both immensely benefitted from these interactions.

**Problems Encountered and Resources Required**

1. Obviously the major problem was the lack of network bandwidth and smartphones. Many students of the college are from poor communities and hence cannot afford smartphones.

2. Many of the webinars has more than 100 participants and hence many co-ordinators of the webinars has to invest heavily to subscribe to the monthly plan of the platforms like Google meet, Zoom.

3. The college does not have its own mail servers and has to depend on third party mail servers like gmail etc.

**Best practices 2: Keep the campus clean and green**

**Objective:**

1. Green campus initiatives are becoming integral part of the modern day education system and educational institution can play a key role for its promotion.

2. Our college has initiated the green campus program i9n order to support a sustainable and climate-friendly environment.

3. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measure and other necessary precautionary in this context.

**Practice:**

1. Our college and is also a partially plastic free campus.

2. The college has addressed its waste disposal problem by vermicomposting.

The college has installed LED facilities in the classroom, seminar room and examination room in the main campus.

3. The campus harbours diverse amount of flora and fauna.

**Problems encountered and resources required:**

1. The main problem encountered in the green campus initiative is development and maintenance of proper infrastructure for the green practices.

2. There should be allotment of funds for such programs and their encouragement.

3. Need of proper involvement of people and good awareness is the need of the hour.