



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

**BIMALA PRASAD CHALIHA COLLEGE**

- Name of the Head of the institution **DR. BIBHUTI BHUSAN PANDA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03623245001**
- Mobile No: **9613310707**
- Registered e-mail **bpccnagarbera1972@gmail.com**
- Alternate e-mail **bpccnagarbera1972@gmail.com**
- Address **NAGARBERA**
- City/Town **NAGARBERA**
- State/UT **ASSAM**
- Pin Code **781127**

##### 2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **GAUHATI UNIVERSITY**
- Name of the IQAC Coordinator **DR BINAY KRISHNA MEDHI**
- Phone No. **03623245001**
- Alternate phone No. **03623245001**
- Mobile **9678923552**
- IQAC e-mail address **bpcciqac@gmail.com**
- Alternate e-mail address **bpccnagarbera1972@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://www.bpchalihacollege.org.in/upload/aqar/AQAR%202019-20.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.bpchalihacollege.org.in/upload/acalendar/ACADEMIC%20calendar%202020-21.doc>

**5. Accreditation Details**

| Cycle          | Grade      | CGPA        | Year of Accreditation | Validity from     | Validity to       |
|----------------|------------|-------------|-----------------------|-------------------|-------------------|
| <b>Cycle 1</b> | <b>C++</b> | <b>6.50</b> | <b>2004</b>           | <b>04/11/2004</b> | <b>03/11/2009</b> |
| <b>Cycle 2</b> | <b>B</b>   | <b>2.28</b> | <b>2016</b>           | <b>25/05/2016</b> | <b>24/05/2021</b> |

**6. Date of Establishment of IQAC**

**03/08/2002**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme     | Funding Agency | Year of award with duration | Amount     |
|-----------------------------------|------------|----------------|-----------------------------|------------|
| <b>NIL</b>                        | <b>NIL</b> | <b>NIL</b>     | <b>Nil</b>                  | <b>Nil</b> |

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Prepared AQAR on time

IQAC was quite successful in arranging and managing ONLINE CLASSES even though had strong challenges during pandemic COVID-19 because of rural area and internet issues.

Prepared Academic calendar.

Celebrated all important days and events in both online and maintaining COVID guidelines of governments to facilitate students with Co-Curricular and extra-curricular activities.

Completed hassle free online admission process maintaining all COVID rules of governments.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action   | Achievements/Outcomes   |
|--|---|
| Office automation and Website development                  | Office automation and Website has been developed.   |
| Organizing Webinars and online workshops                   | IQAC was successful in organizing twenty numbers of Webinars and Workshops through different Departments and Units. |
| To develop online portal for more online activities due to | Through maximum classes motto-classes were successfully   |

|  |  |
|--|--|
| <p>pandemic situation and to train faculty and non-teaching staff to cope up with online methods</p>   | <p>conducted throughout the year and ICT enabled classes were done to break monotony.</p>  |
| <p>Awareness Programme is to be organized on MOOC, SWAYEM etc and Skill Development Programme</p>  | <p>Skill Development Programmes were conducted under EEC.</p>  |
| <p>Organising Seminar &amp; Workshop</p>   | <p>Concerned Departments organised Seminar &amp; Workshops</p>   |
| <p>Proactive mentoring system</p>  | <p>Faculty members of concerned departments have been mentoring on regular basis.</p>  |
| <p>Capacity building Programme for both Teaching and Non-Teaching Staff and Capacity Development Programme by EEC (Science Forum, Career Guidance)</p>   | <p>Online webinar/workshop organized to enhance the capacity of both teaching and non-teaching staff</p>   |
| <p>Renovations /Up-gradation of Laboratory, Up-gradation of Library &amp; Procurement of Books &amp; Journals. Improvement of Toilets facilities (Men &amp; Women), Construction of Women Hostel, Completion of Indoor Hall, Procurement of Teaching Aids, Repairing / Renovations / Up-gradation of Old Building and Improving sports infrastructure &amp; Procurement of sports equipment.</p> | <p>One Class Room was added, Laboratories were upgraded and modernised, Library was upgraded by Procuring Books &amp; Journals, developed Toilets facilities (Men &amp; Women), Construction of Women Hostel has been completed, Construction of Indoor Hall is going on, Teaching Aids have been added, Repairing works had been done of Old Building, improved sports infrastructure &amp; Procurement of sports equipment</p> |
| <p>Improving Music &amp; Cultural infrastructure and Procurement of musical equipment, organising Workshop on Music, Eco Development Programme, Literary Programmes, Debate Competitions etc.</p>  | <p>Organised Eco Development Programme on 05/06/2021, Literary Programme on 13/03/2021</p>   |
| <p>Visit to Industries and Laboratories of higher learning</p>   | <p>Visited Industries &amp; Laboratories of higher learning from dept of Botany, Geography and Economics.</p>  |

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

| Name                  | Date of meeting(s) |
|-----------------------|--------------------|
| <b>Governing body</b> | <b>22/02/2022</b>  |

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

|  |                                      |
|--|--------------------------------------|
| <b>1.Name of the Institution</b>                     | <b>BIMALA PRASAD CHALIHA COLLEGE</b> |
| • Name of the Head of the institution                | <b>DR. BIBHUTI BHUSAN PANDA</b>      |
| • Designation  | <b>PRINCIPAL</b>                     |
| • Does the institution function from its own campus? | <b>Yes</b>                           |
| • Phone no./Alternate phone no.                      | <b>03623245001</b>                   |
| • Mobile No:   | <b>9613310707</b>                    |
| • Registered e-mail                                  | <b>bpccnagarbera1972@gmail.com</b>   |
| • Alternate e-mail                                   | <b>bpccnagarbera1972@gmail.com</b>   |
| • Address  | <b>NAGARBERA</b>                     |
| • City/Town  | <b>NAGARBERA</b>                     |
| • State/UT   | <b>ASSAM</b>                         |
| • Pin Code   | <b>781127</b>                        |
| <b>2.Institutional status</b>                        |                                      |
| • Type of Institution                                | <b>Co-education</b>                  |
| • Location   | <b>Rural</b>                         |
| • Financial Status                                   | <b>UGC 2f and 12(B)</b>              |
| • Name of the Affiliating University                 | <b>GAUHATI UNIVERSITY</b>            |
| • Name of the IQAC Coordinator                       | <b>DR BINAY KRISHNA MEDHI</b>        |
| • Phone No.  | <b>03623245001</b>                   |
| • Alternate phone No.                                | <b>03623245001</b>                   |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Mobile   | 9678923552  |                |                             |               |             |
| • IQAC e-mail address  | bpcciqac@gmail.com  |                |                             |               |             |
| • Alternate e-mail address   | bpccnagarbera1972@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>  | <a href="http://www.bpchalihacollege.org.in/upload/agar/AQAR%202019-20.pdf">http://www.bpchalihacollege.org.in/upload/agar/AQAR%202019-20.pdf</a>   |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="http://www.bpchalihacollege.org.in/upload/acalendar/ACADEMIC%20calendar%202020-21.doc">http://www.bpchalihacollege.org.in/upload/acalendar/ACADEMIC%20calendar%202020-21.doc</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | C++   | 6.50           | 2004                        | 04/11/2004    | 03/11/2009  |
| Cycle 2  | B   | 2.28           | 2016                        | 25/05/2016    | 24/05/2021  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 03/08/2002                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| NIL  | NIL   | NIL            | Nil                         | Nil           |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                | Yes                         |               |             |
| • Upload latest notification of formation of IQAC  |   |                | <a href="#">View File</a>   |               |             |
| <b>9.No. of IQAC meetings held during the year</b>   |   |                | 04                          |               |             |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional        |   |                | Yes                         |               |             |

|  |  |
|--|--|
| website?   |  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | <a href="#">View File</a>  |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | No   |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>   |  |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |  |
| Prepared AQAR on time  |  |
| IQAC was quite successful in arranging and managing ONLINE CLASSES even though had strong challenges during pandemic COVID-19 because of rural area and internet issues.           |  |
| Prepared Academic calendar.  |  |
| Celebrated all important days and events in both online and maintaining COVID guidelines of governments to facilitate students with Co-Curricular and extra-curricular activities. |  |
| Completed hassle free online admission process maintaining all COVID rules of governments.   |  |
| <b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>       |  |
| Plan of Action   | Achievements/Outcomes  |
| Office automation and Website development  | Office automation and Website has been developed.  |
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| To develop online portal for more online activities due to pandemic situation and to train faculty and non-teaching staff to cope up with online methods                           | Through maximum classes motto-classes were successfully conducted throughout the year and ICT enabled classes were done to break monotony. |



|   |   |
|---|---|
| Awareness Programme is to be organized on MOOC, SWAYEM etc and Skill Development Programme  | Skill Development Programmes were conducted under EEC.  |
| Organising Seminar & Workshop   | Concerned Departments organised Seminar & Workshops   |
| Proactive mentoring system  | Faculty members of concerned departments have been mentoring on regular basis.  |
| Capacity building Programme for both Teaching and Non-Teaching Staff and Capacity Development Programme by EEC (Science Forum, Career Guidance)   | Online webinar/workshop organized to enhance the capacity of both teaching and non-teaching staff   |
| Renovations /Up-gradation of Laboratory, Up-gradation of Library & Procurement of Books & Journals. Improvement of Toilets facilities (Men & Women), Construction of Women Hostel, Completion of Indoor Hall, Procurement of Teaching Aids, Repairing / Renovations / Up-gradation of Old Building and Improving sports infrastructure & Procurement of sports equipment. | One Class Room was added, Laboratories were upgraded and modernised, Library was upgraded by Procuring Books & Journals, developed Toilets facilities (Men & Women), Construction of Women Hostel has been completed, Construction of Indoor Hall is going on, Teaching Aids have been added, Repairing works had been done of Old Building, improved sports infrastructure & Procurement of sports equipment |
| Improving Music & Cultural infrastructure and Procurement of musical equipment, organising Workshop on Music, Eco Development Programme, Literary Programmes, Debate Competitions etc.  | Organised Eco Development Programme on 05/06/2021, Literary Programme on 13/03/2021   |
| Visit to Industries and Laboratories of higher learning   | Visited Industries & Laboratories of higher learning from dept of Botany, Geography and Economics.  |
| <b>13. Whether the AQAR was placed before statutory body?</b>   | <b>Yes</b>  |

- Name of the statutory body

| Name           | Date of meeting(s) |
|----------------|--------------------|
| Governing body | 22/02/2022         |

#### 14. Whether institutional data submitted to AISHE

| Year    | Date of Submission |
|---------|--------------------|
| 2020-21 | 29/03/2022         |

#### 15. Multidisciplinary / interdisciplinary

B.P. Chaliha College follows a multidisciplinary or interdisciplinary mode of teaching in its undergraduate course. All the undergraduate students are engaged in the multidisciplinary mode of teaching learning in their Gauhati University prescribed regular elective and generic elective papers. This method helps the students to achieve the goals of National Education Policy 2020.

Courses offering Multidisciplinary or interdisciplinary nature of syllabus

1. Arts (UG CBCS, under Gauhati University)
2. Science (UG CBCS, under Gauhati University)
3. Commerce (UG CBCS, under Gauhati University)

#### 16. Academic bank of credits (ABC):

Academic Bank of Credit will work as a complete database of the student records. B.P. Chaliha College will register itself after implementation of ABC under Gauhati university. The institution has a clear vision of implementing the NEP 2020 directives as per instructions of Department of higher Education and Gauhati University. Student records will be uploaded in the national repository once the institutional registration is done after the implementation of NEP 2020 in Assam.

#### 17. Skill development:

All the students of B.P. Chaliha College have a mandatory optional skill development course in their third and fourth semester Skill enhancement paper (SEC). Skill enhancement paper will help to improve their skill and strengthen their knowledge

which in turn helps in earning a decent livelihood through a job in government or private sector or become an entrepreneur. All the three streams and all the courses of the streams have optional skill paper which will enhance the opportunity and skill of the students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As an affiliated college under Gauhati University, B P Chaliha College is trying utmost care to maintain and promote Indian values and culture through different co-curricular activities and through the prescribed syllabus of parent university. It has been found that even in English syllabus of UG courses the Indian epic and ancient literatures are given due importance along with regional culture and literature. We frequently organize different value-based programmes on Indian ethos, culture and philosophies. Indian and regional History, politics, education systems and philosophies are taught at UG level as part and in addition of prescribed syllabus. We were running local folk- dance certificate courses also. Further our college is planning to start few certificate courses on classical languages.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The entire curriculum is based on programme outcomes and course outcomes. These are published in the syllabus recommended by Gauhati university.

Programme outcomes and course are communicated to the students during orientation programme as well as by respective teachers.

These outcomes are evaluated yearly through internal exams, projects as well as seminars. The respective departments regularly monitor the progress in achieving the objectives. Centrally IQAC makes sure that there is no hindrance to achieving these objectives.

**20.Distance education/online education:**

B. P. Chaliha College has been offering different distance learning programmes under K. K. Handique State Open University and IDOL, Gauhati University since 2008-09 session. Both UG, PG and Certificate courses are available under distance learning programmes which are recognized by UGC-DEB. Vocational courses thorough ODL mode are also offering in Computer Application etc. The faculty members are taking contact classes for the students of ODL mode. The practical classes for Mathematics, Computer

Application and Education students are conducted at our departmental laboratories. The library facilities are provided by both our institution as well as University. A good many number students have been successfully completed through our distance mode programmes.

## Extended Profile

### 1.Programme

|  |    |
|--|----|
| 1.1  | 17 |
| Number of courses offered by the institution across all programs during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

|                                    |      |
|------------------------------------|------|
| 2.1                                | 1438 |
| Number of students during the year |      |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |    |
|--|----|
| 2.2  | 56 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |    |

| File Description | Documents        |
|------------------|------------------|
| Data Template    | No File Uploaded |

|   |     |
|---|-----|
| 2.3   | 237 |
| Number of outgoing/ final year students during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3.Academic

|     |    |
|-----|----|
| 3.1 | 62 |
|-----|----|

| Number of full time teachers during the year   |                           |  |
|--|---------------------------|--|
| File Description   | Documents                 |  |
| Data Template  | <a href="#">View File</a> |  |
| 3.2  | 56                        |  |
| Number of Sanctioned posts during the year   |                           |  |
| File Description   | Documents                 |  |
| Data Template  | <a href="#">View File</a> |  |
| <b>4.Institution</b>   |                           |  |
| 4.1  | 38                        |  |
| Total number of Classrooms and Seminar halls   |                           |  |
| 4.2  | 37.53                     |  |
| Total expenditure excluding salary during the year (INR in lakhs)  |                           |  |
| 4.3  | 75                        |  |
| Total number of computers on campus for academic purposes  |                           |  |
| <b>Part B</b>  |                           |  |
| <b>CURRICULAR ASPECTS</b>  |                           |  |
| <b>1.1 - Curricular Planning and Implementation</b>  |                           |  |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process  |                           |  |
| <p>The college follows the Academic calendar issued by the University and executes it rigorously. The Heads of Departments conduct meetings to distribute workload, allot subjects, and plan the activities of department and review the ongoing/completed syllabus. All the affiliated colleges under Gauhati University execute the course curriculum prescribed by the University itself. The college strictly adhered to run the syllabi of curriculum imposed by the parent university smoothly. Institute operationalises the curriculum within the overall framework provided by the University. Teaching plan is prepared by every faculty member at the beginning of each academic year. They record the conduct of teachings and practical in diary.</p> |                           |  |

For proper delivery of curriculum our faculty tries run different activities such as seminars, project work, tutorials, assignments, group discussion etc. This help to understand practical knowledge of respective subject. We provide different topic for seminar presentation and eventually try to create scientific base, among the Students. We are able to manage educational tours to provide field knowledge in respective subjects to students. Group projects are assigned to teach team spirit, sharing and developing presentation habit and research skills.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://bpchalihacollege.org.in/upload/academic/ACADEMIC%20calendar%202020-21.doc">https://bpchalihacollege.org.in/upload/academic/ACADEMIC%20calendar%202020-21.doc</a> |

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each new session and semester, Gauhati University (GU) notifies an academic calendar for all the programs. Our college strictly follows the calendar issued by the University. The college prepares an institute-level calendar and subsequently every department prepares its own calendar.

The academic calendar helps faculty members to plan their respective course delivery, research work, academic and other co-curricular activities. Departmental heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by the faculty members.

Internal assessment tests, group discussions, assignments, quizzes, and seminars are the part of CIE of students. There is a well-defined process for the conduct of CIE. All faculty members of the college prepare their own Internal assessment question papers based on their courses which are approved by the departmental Heads. Evaluation of answer scripts are carried out by the respective faculty members of each department.

The Principal and IQAC, through the academic committee meetings, frequently review the semester's progress and provide suitable suggestion at departmental and individual level. In case of any revision of academic calendar by the university, college incorporates the necessary changes accordingly.

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | No File Uploaded  |
| Link for Additional information      | <a href="http://www.bpchalihacollege.org.in/upload/acalendar/ACADEMIC%20calendar%202020-21.doc">http://www.bpchalihacollege.org.in/upload/acalendar/ACADEMIC%20calendar%202020-21.doc</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college takes efforts for integration of ethical and human values through different extra-curricular activities. To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are conducted at different time period in College by several units like NSS, NCC, Eco Club, Science forum etc. Several lectures programmes in collaboration with IQAC and different units of the college on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enlighten patriotic and moral values. Different social activities have been



initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, Voter's awareness program, Blood donation camps are equally celebrated and participated by all students and faculty members.

To promote gender equity among the students, college supports flexible seating arrangements in the class rooms, equal representation of both genders in the leadership positions of class and college level committees, curricular and co curricular activities. College makes concerted efforts to create a congenial environment free from gender discrimination through mutual respect.

Environment day is annually celebrated with enthusiasm. Tree plantation is also done even in relation to birth day celebration of some of our faculty members.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded          |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

370

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

|  |                       |
|--|-----------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
|--|-----------------------|

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded          |
| Any additional information(Upload)   | No File Uploaded          |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

| File Description                  | Documents          |
|-----------------------------------|--------------------|
| Upload any additional information | No File Uploaded   |
| URL for feedback report           | <a href="#">00</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**630**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**177**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each departments of B.P. Chaliha College constantly asses and monitors the students of both honors (Major) and regular(RC and HG) prepares special module of teaching for both advanced and slow learners.

Based on the scholastic and co-scholastic potentials of the students the advanced learners are given special tasks/assignments to solve real world problems in the immediate locality i.e. Nagarbera area initially and later field study trips are organized to get firsthand experience in different parts of India and North East India.

In many science departments students are motivated to participate in national and international competitions like science Olympiad, mathematics Olympiad etc. for exposure. Students of literature are encouraged to write articles in reputed periodicals for advanced writing skills. For slow learners mentor teachers are assigned to each student to trace out the real cause and work on the issue separately. As most of the students are from vernacular medium, college authority consistently organizes language workshops and symposia to upgrade their communication skill.

| File Description                  | Documents          |
|-----------------------------------|--------------------|
| Link for additional Information   | <a href="#">00</a> |
| Upload any additional information | No File Uploaded   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1411               | 62                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students of B.P. Chaliha College are exposed to several student centric learning methods for better understanding of the subject. Some methods are

- Hands-on training in the Laboratory to get practical knowledge
- Field surveys to locations of geographic importance for real world experience.
- Machine learning using laboratory and field surveying instruments in the practical classes.
- Use of Laboratory in practical based subjects to handle scientific instruments with hands on training

| File Description                  | Documents          |
|-----------------------------------|--------------------|
| Upload any additional information | No File Uploaded   |
| Link for additional information   | <a href="#">00</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Constant online support is provided to the needful student via the student portal of the college website. ICT tools like Google class room, Google meet; Zoom etc. are regularly used to enhance the quality of learning during the pandemic period.

Tools like smart board, Audio visual presentation, PPT etc are used to contribute more to the teaching and learning process in digital class room of the college.

The college is also motivating students to explore opportunities provided in Digital platform like e-pathshala, SWAYAM, MOOCS etc

| File Description  | Documents          |
|---|--------------------|
| Upload any additional information   | No File Uploaded   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">00</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

62

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

62

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1079

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All the departments constantly assess and monitors the students of both honors (Major) and regular (RC and HG). Head of the departments assigns teachers in-charge for internal assessment mechanism for each batch. Concerned teacher constantly monitors and evaluate the processes like group discussion, assignments, individual projects etc. Based on the reports of assigned teacher, each student is evaluated.

| File Description                | Documents         |
|---------------------------------|-------------------|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="#">0</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Teachers evaluate the sessional examination answer scripts and discuss the results with students.
- Class test evaluations are often circulated for exchanged self evaluation.
- Grievances (if any) are personally supervised by Head of the Department and the problem is addressed ASAP.

| File Description                | Documents          |
|---------------------------------|--------------------|
| Any additional information      | No File Uploaded   |
| Link for additional information | <a href="#">00</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcomes have been thoughtfully defined for all courses across the various programs being offered. The Course outcomes of all courses offered are prepared by the respective course instructor at the start of the semester and uploaded on the college website. The concern subject teacher maintains a teaching plan in which around six course outcomes are written, which are measurable, precise and maps across all cognitive levels of Bloom's taxonomy.

Orientation Program is organised at the beginning of the session in every semester to discuss the course outcome of each course included in the syllabus of Geography Honours course.

| File Description                                     | Documents                 |
|--|---------------------------|
| Upload any additional information                    | No File Uploaded          |
| Paste link for Additional information                | <a href="#">0</a>         |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Level of Programme outcome is understood after the completion of the Program at the end of the degree course. B.P. Chaliha College has a very strong and efficient alumni association. Each department organises alumni meeting to keep a trek of the ex



students outcome and to take their views about the course they have pursued during the last three years.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional information | <a href="#">0</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

278

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | <a href="#">0</a>         |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.bpchalihacollege.org.in/upload/sss/SSS%202020-21.doc>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents         |
|---|-------------------|
| List of research projects and funding details (Data Template) | No File Uploaded  |
| Any additional information                                    | No File Uploaded  |
| Supporting document from Funding Agency                       | No File Uploaded  |
| Paste link to funding agency website                          | <a href="#">0</a> |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

23

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

## 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

14

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

21

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Title of the Activities**

**Organising unit/ agency/ Collaborating agency**

**Number of teacher Coordinated such activities**

**Number of students participated in such activities**

**iGOT course on 2020\_Covid-19 Training for NCC Cadets**

**30 Assam Bn NCC**

1

30

World Environment day

30 Assam Bn NCC

1

32

Tree Plantation and Afforestation programme on Nadi Utsav

30 Assam Bn NCC

15

32

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">0</a>         |
| Upload any additional information     | <a href="#">View File</a> |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

05

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related Document  | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information  | No File Uploaded |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching and learning has always been a priority area for the college. Adequate infrastructure facilities are available in the college. The college has a total land area of 60 Acres / Bighas of land which is constructed with suitable structures for various academic purposes.

The college has planned and constructed the infrastructure which facilitates the curriculum and co-curriculum activities. All the departments are fully equipped with the necessary infrastructure to meet the ever increasing requirements such as adequate class rooms, seminar halls, laboratories and sufficient space for

hosting all academic activities as shown below.

The institute has seventeen departments with thirty three class rooms & eleven laboratories.

**Class Rooms:** The institute has sufficient number of well furnished, well-ventilated spacious class rooms for conducting theory classes.

**Laboratories:** The College has eleven well-equipped laboratories. All laboratories are operational and well maintained.

**Seminar Hall:** The College has one seminar hall equipped with overhead LCD projectors. Nearly hundred members can be accommodated in the seminar hall.

**Computing Equipments:** The College has sufficient computing facilities with total 84 computers for staff and students. All computers are equipped with high speed internet of 10 mbps.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a large playground with an area of 19065 Sq. metres for outdoor games which helps the students to practice and develop their skills in different games. The volley team of the college has a record of winning three times best team in the inter-college volley ball competition and opportunity to play with different organizations outside the college .The indoor games like badminton, carrom, chess etc. are organized among the students specially during the college week period.

There is an Indoor Hall in the college with an area of 88 feet (L), 68 feet (B) and 25 feet (H) with a badminton court and a mini-gym for the students.

The cultural activities are organised by the affiliating university and students generally practice and perform during the inter college youth festival, college week and freshman social.

Among the cultural activities Bhupendra Sangeet, Bishnu Prasad Rabha Sangeet, Jyotiprasad Agarwala Sangeet, Loko Geet, Jikir-Jari, Modern Sangeet , Bihu Dance, Assamese Short Drama are performed among the student communities. Every year the college celebrates International Yoga Day on 21st June.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | <a href="#">0</a>         |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0



| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Upload audited utilization statements   | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: SOUL 2.0
- Nature of automation (fully or partially): Partially
- Version: 2.0
- Year of Automation:

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional Information | <a href="#">0</a> |

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)****214134**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****25**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college strives to provide updated IT facilities to ensure efficient functioning of teaching learning process, administrative activities. IT infrastructure basically includes surveillance system; ICT based tools, library management software etc.

The various software being used in different departments of the college are QGIS and SUPERMAP DESKPRO for GIS, SOUL 2.0 for library.

The college has total number of 2 classrooms with LCD facilities, 6 classrooms with Wi-Fi/LAN facilities, 3 smart classrooms, 1 seminar hall with ICT facilities. Further, the college has 84 computers, out of which 26 have internet facilities. The college has installed BSNL leased circuit limited to 10MBPS.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

**4.3.2 - Number of Computers**

84

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| Student – computer ratio          | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

37.53

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Audited statements of accounts.   | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To maintain a healthy atmosphere and to encourage the students, under the leadership of the Principal, the College has taken different initiative and formed committees of Academic, Disciplinary, Examination, Students ` Grievance Redressal Cell, Career Counselling and Guidance Cell and Recreation Cell. The principal holds regular meetings with the committees and addresses the issues and provides his valuable guidance and takes necessary plans. The Academic Committee of the college is responsible for planning the class routines and academic calendar. The Examination Committee helps in smooth functioning of the examination that is held in the college. The Library Advisory Committee and Administration look after the library-related issues such as infrastructure, facilities and services. The College has laboratory in different departments which are maintained by the lab-in charge under the supervision of the Head of the departments. The college is also equipped with a GIS lab with necessary software's installed to provide hands on training for the students. The computer lab for the computer science students is connected with Wi-Fi facilities. The College has three smart class rooms and one seminar hall well equipped with modern ICT tools. The college also has a large playground for outdoor games.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="#">0</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

172

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1438

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

E. none of the above

| File Description  | Documents          |
|---|--------------------|
| Link to institutional website   | <a href="#">NA</a> |
| Any additional information  | No File Uploaded   |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded   |

| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                              |
|---|------------------------------|
| 00  |                              |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                              |
| 00  |                              |
| File Description  | Documents                    |
| Any additional information  | No File Uploaded             |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)  | No File Uploaded             |
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b> | <b>B. Any 3 of the above</b> |
| File Description  | Documents                    |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee  | <a href="#">View File</a>    |
| Upload any additional information   | <a href="#">View File</a>    |
| Details of student grievances including sexual harassment and ragging cases   | <a href="#">View File</a>    |
| <b>5.2 - Student Progression</b>  |                              |
| <b>5.2.1 - Number of placement of outgoing students during the year</b>   |                              |
| <b>5.2.1.1 - Number of outgoing students placed during the year</b>   |                              |

01

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

36

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information          | No File Uploaded |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Students council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular & Extracurricular activities, as per the directives of the teaching faculty. They do a lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the college. They work as a medium between faculty and students. Students are given exposure to involve in administrative, co-curricular, and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement.

1. Class committee
2. Department Association Committee
3. Sports Committee
4. Internal Quality Assurance Cell (IQAC)
5. Anti-Ragging Committee
6. Anti Sexual Harassment Committee
8. Governing body

Contribution of the Student Council in Academic Administration



1. Coordination in day to day academic activities at their level
2. Coordination in communicating the information between students and Teaching faculty
3. Coordination in conducting special events .
4. Coordination in organizing Sports & Games, arranging industrial visits for the students
5. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bpchalihacollege.org.in/club.php">https://bpchalihacollege.org.in/club.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of B.P. Chaliha College is active and efficient. How ever, due to some technical issues the alumni

association is not registered under govt. of India. The association provides support to students through various activities like lecture program, Career guidance etc.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has a vision to make it a vibrant centre of higher education and to impart quality education to economically backward and geographically isolated people of this area to create adequate opportunity for their easy exposure to the national mainstream.

The academic structure of the college consists of Governing body, Principal and teaching staff. The Governing Body, as the highest Executive Body, plays the pivotal role of laying down policies, both academic and governance. The principal is the executing authority of all concerns related to academic and governance of the college. Principal, with the head of the departments prepares the academic planning for the year. All heads are empowered to execute these through respective faculty members of the department. The college aspire for the students to be engaged and motivated to excel in different fields such as sports, music, literary and culture. All academic activities are regulated and supervised by some of the committee devised by the principal. Also to boost their knowledge and pursue learning and also develop their all-round personality in extracurricular activities, different committees and clubs are set up such as

#### **1. Examination Committee**

2. Admission Committee
3. Music Club:
4. Eco Club
5. Health Club
6. Literary Club
7. Sports Club
8. Debate & Symposium Club

The College attempts to reach its mission of academic and extracurricular excellence through a genial and systemic way of teaching and learning.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bpchalihacollege.org.in/club.php">https://bpchalihacollege.org.in/club.php</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal, as head of the institution executes all the activities through other important stakeholders of the college. Every year the college organize "college week" aims to provide a platform to students to boost their talent and expertise in different fields. Competitions in sports, music, literary, culture etc. are arranged and students are encouraged to participate at best level. The principal, being the Vice Chairman of the college week, assign one or more teachers as convener(s) to conduct the event. The convener(s) allot some teachers in-charge in different fields to lead and control the events to be arranged. The teacher in-charge along with the student union secretary of the respective field design the event and inspire to endeavor the students to bring about best in them. In this way, the "college week" is observed in joint collaboration and participation of principal, teachers and students of the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bpchalihacollege.org.in/club.php">https://bpchalihacollege.org.in/club.php</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Examination and Classes:** The College exercises some course of actions to uplift and evaluate their students. In the beginning of every academic year, the principal prepares academic planning in coordination with the teachers for the year and try to bring some new strategies. Following these, all departments have to evaluate their students by regular class test, assignments, seminar presentation and project work and in this process. The college adopt numerous policies for bridging the knowledge gap of the enrolled 'weak' students to enable them to cope with the programme of their choices as well as to promote, reward and facilitate 'advanced' learners. This includes mentorship, tutorials and remedial teaching classes. For admission in major classes, students have to appear both written test and personal interview that are conducted by the respective department. Continuous review of the progress of syllabus completion, performance evaluation of the students, student supporting activities are analysed in the department level meetings on the regular basis.

Beyond their regular classes, some classes are allotted for library visit, where students are assigned some works that have to finish and submit in same period under the guidance of respective teacher.

| File Description                                       | Documents         |
|--|-------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="#">0</a> |
| Upload any additional information                      | No File Uploaded  |

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the highest Executive Body of the institution. The principal plays the pivotal role in executing all policy decisions and recommendations passed by the governing body of the college both in academic and in governance. The principal is catalysing all academic and extra-curricular activities by the teaching staff of the college, whereas other administrative activities are coordinated by the office staff. The principal plays a major role in developing a professional community of teachers who guide the students and to improve them in every possible way.

IQAC is one of body formed by teaching and non-teaching staff, students and some dignitaries from the locality plays important role in devising and implementing quality initiatives of the college. IQAC involves in taking major decisions of the institute on teaching, learning, administration and governance in collaboration with faculty members. Leading by one or more coordinator(s), a core committee is formed which approves the academic programmes and provide directions.

College library provides support to students for their curriculum and also some research assistance to faculty members. The whole administrative set up of the college is run by the office staff of the college leaded by the superintendent of the office.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="#">0</a>   |
| Link to Organogram of the Institution webpage | <a href="https://bpchalihacollege.org.in/organogram.php">https://bpchalihacollege.org.in/organogram.php</a> |
| Upload any additional information             | No File Uploaded  |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare Schemes for Teaching staff:**

- Provision of fund from Trust fund contributed by teaching and non- teaching staff at emergency.
- Canteen facilities
- Security cameras are installed for safety and security of everyone in and around the campus.

**For Non-Teaching staff:**

- Provision of fund from Trust fund contributed by teaching and non- teaching staff at emergency.

**For Students:**

- Provision of vending machine at girl's common room for dispensing sanitary pads.
- Providing financial aid to students from economically weaker sections and other studentrelated concerns.
- Award to best graduate of the year.
- All the department are equipped with a departmental library with good numbers of books. Students can borrow books from departmental library.
- Counselling to the students as a psychological support in the need of time.
- Women Empowerment Cell try to empowers the girl students by organising talk on self-defence, girls' hygiene etc.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

19

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

04

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an appraisal system that are evaluated yearly, that documents teaching, learning and evaluation activities, co-curricular, extension and professional development activities, research and academic contributions, assigned duties and research

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited by both internal auditor appointed by governing body of the college and Government auditors every year. Best attempts are made to incorporate the recommendations of the auditors in subsequent periods.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |



**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

- Commerce stream is totally self-financed.
- The college has two well maintained fisheries in the campus. Every year the college earns some amount of money from these fisheries.
- Earnings from Vermicompost Cell Dept of Botany.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Online Teaching:**The ICT cell of the college is restructured and make more sound to provide best online learning facilities in good initiative of the IQAC in pandemic period. This online learning platform used to augment and move existing learning environments online in the wake of the pandemic.

**Faculty Development Programme:**Faculty development Programme was initiated to augment and move existing learning environments online in the wake of the pandemic. All faculty and students are

enrolled with their respective courses to get connected and exchanged.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Ø **Teaching and Learning:** As a collaborative partner to about 10 educational institutes, the college has consistently promoted student and faculty exchange programmes and seminar programmes. The cross-fertilisation of ideas across the institutes contributes to widening the knowledge-base and contributes to sustaining a cohesive mutual environment of learning.

Ø **Online Teaching:** The college developed a learning platform used to augment and move existing learning environments online in the wake of the pandemic. All faculty and students are enrolled with their respective courses to get connected and exchanged. They upload reading resources, assignments, and reading materials for enhancing learning process. Few special courses for internal faculty development for online teaching was offered to the faculty in the face of continuing disruption offline learning on account of the COVID-19 pandemic.

| File Description                      | Documents         |
|---------------------------------------|-------------------|
| Paste link for additional information | <a href="#">0</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international**

**C. Any 2 of the above**

| agencies (ISO Certification, NBA)   |                   |
|---|-------------------|
| File Description  | Documents         |
| Paste web link of Annual reports of Institution   | <a href="#">0</a> |
| Upload e-copies of the accreditations and certifications  | No File Uploaded  |
| Upload any additional information   | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template)  | No File Uploaded  |
| <b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>  |                   |
| <b>7.1 - Institutional Values and Social Responsibilities</b>   |                   |
| 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year  |                   |
| <p>1. Lecture on "Mental Health Awareness with special focus on women's mental health" delivered by Mrs Nikita Hazarika on the occasion of International Women's Day 2020 on 08/03/21. Participants from local communities were also present.</p> <p>Participants</p> <p>Female</p> <p>Male</p> <p>65</p> <p>24</p> <p>74</p> <p>16</p> <p>2. College has a girl's common room with toilet and drinking water</p> |                   |

facilities and sanitizer napkin disposing facilities.

3. College has an anti sexual harassment cell.

4. College has a women's cell which look after the various problems and issues of girl students.

5. College has 3 girls hostels for girl students from far-off areas.

| File Description   | Documents         |
|--|-------------------|
| Annual gender sensitization action plan  | <a href="#">0</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="#">0</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is deeply concerned with the protection of the environment, health and well being. One of the key concerns is the management of waste.

**Solid waste management:**

1. Solid waste is collected by the safai karmacharis.

2. Old papers, plastics etc are handed to trash collector.
3. The college has two solid waste tanks to decompose biodegradable solid waste like kitchen wastes.
4. The college also has decomposing sites for dry leaves.
5. The college has a vermicomposting unit which collects few dried leaves, kitchen waste etc.

**Biomedical waste management:**

1. The college girl's hostel has a sanitary napkin disposal machine.

**Electronic waste management:**

1. If possible electronic gadgets are repaired for defects by lab technicians.

**Waste recycle system:**

1. Vermicomposting unit.
2. Dry leaves disposal.

**Hazardous chemicals and radioactive waste:**

1. The campus is free from any kind of radioactive waste.

| File Description  | Documents         |
|---|-------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | <a href="#">0</a> |
| Any other relevant information  | No File Uploaded  |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | No File Uploaded          |

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | No File Uploaded          |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | No File Uploaded          |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | No File Uploaded          |

#### 7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has a well planned mechanism to promote all round development of the students. In order to boost up student's knowledge in the form of theoretical, practical and in ethical sense college celebrates a dozens of programmes throughout the year. In session 2020-21 also we the college family celebrated and organized several programmes like - College week along with colourful cultural processions, departmental as well as college freshman social, different international as well as national Days, orientation programme for new-comers, NCC-NSS programmes, Constitution day, Saraswati Puja, Biswa Nabi Divash, Sahitya divash, College foundation day, memorial lectures etc. All these programmes are attended by each and every students and faculty members of the college. Invited persons deliver their quality speeches which appropriately promote inclusive education cum environment of the college. In organizing and celebrating the stated programmes college have a tradition to take opinion and active participation from all sections of the people including local ones. This increases tolerance and harmony level of the

college family. During college week celebration each department prepares for cultural processions involving all kind of students and teachers.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country. The college celebrates Constitution day on 26th November every year. The institution hoists national flag during Independence day and Republic Day every year. International Yoga Day is celebrated every year on 21st June. A unique experimental initiative program Yuva Shakti initiated by the Deputy Commissioner of Kamrup (Rural) was successfully organized by the college. Seminars on Indian freedom struggle, essay competition on the eve of Azadi ka Mahotsav was held in the college. The NSS unit of the college is active in organizing cleanliness drives in the college campus as well as nearby places. Students from the NSS camp also take part in camps in various parts of the country. The college has an active NCC unit which is valuable in inculcating various attributes like leadership, discipline, perseverance etc among the students. The college also has an active Scout and Guide unit which is very crucial in developing a good character, sound healthy habits and some practical knowledge among the young students.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

**A. All of the above**



administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is active in celebrating various commemorative days and festivals. Details are given below:

S1 no

Activity

Date

1

World Environment Day

05/06/2020

2

International Yoga day

21/06/2020

3

Independence Day

15/08/2020

4

Constitution Day

26/11/2020

5

National Mathematics Day

22/12/2020

6

Republic Day

26/01/2021

7

National Science Day

28/02/2021

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices**

### Best practice 1: Re-orienting teaching-learning and administration during COVID-19 lockdown

Due to government guidelines the college premises was shut down to all the students. The college was forced to find new and innovative ways to engage with its students and properly manage classes during the lockdown.

Whatsapp groups were created with the students to convey information regarding classes, exams etc. The college was one of the first in Assam to create an online portal through its college website where the teachers were able to share his/her notes, lecture videos and even take tests. These steps made sure that classes were held smoothly even during pandemic.

### Best practices 2: Keep the campus clean and green

Green campus initiatives are becoming integral part of the modern day education system and educational institution can play a key role for its promotion. Our college has initiated the green campus program in order to support a sustainable and climate-friendly environment. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measure and other necessary precautionary in this context.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established with the aim to address the issue of education of students in nearby villages. The teachers make sure that language is not a barrier in imparting quality education to the students. This makes the students ready for higher studies in the national institution and for interviews in jobs in various sectors. Also coaching programs are organized for various competitive exams like TET, NEET etc.

Emphasis is given on all round development of students. Regular NCC camps, Scouts and Guide camps are organized in the college as well as students are sent to camps in various places in the country. Cleanliness drives are organized in the college through the NSS unit of the college. This kind of regular extracurricular activities promotes values, helps in holistic development of the students.

From its inception the college is actively engaged with the local communities through various welfare activities and training programs. The Biotech Hub is actively engaged with the local farmers by engaging them with training programs in recent techniques in agriculture. The college is situated in a flood-prone area. The college is very active in providing relief packages during the flood to the people affected.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

For the next year (2021-22) IQAC planned to improve the function of the college

in the following area such as -

- 1) To make library services fully automated.
- 2) Website development
- 3) Organizing Webinars and online workshops
- 4) To develop online portal for more online activities due to pandemic situation.
- 5) To train faculty and non-teaching staff to cope up with online methods.
- 6) Awareness Programme is to be organized on MOOC, SWAYAM etc
- 8) Organising Seminar /Workshop.

- 9) Emphasising on ICT enabled classes
- 10) Capacity building Programme for both Teaching and Non-Teaching Staff
- 11) Capacity Development Programme by EEC (Science Forum, Career Guidance)
- 12) Awareness Programmes by EEC (NSS,WEC)
- 13) Renovations /Up-gradation of Laboratory, Up-gradation of Library Procurement of Books Journals. Improvement of Toilets facilities, construction of Women Hostel, Completion of Indoor Hall, procurement of Teaching Aids, Renovations / Up-gradation of Old Building.
- 14) Improving sports infrastructure Procurement of sports equipment
- 15) Organising Workshop on Music, Eco Development Programme, Literary Programmes, Debate Competitions etc.
- 16) Organising Seminar on Research Methodology, Investigatory Projects by students, Encouraging Faculty Members to acquire PhD under FIP, Submit Proposal of MRP, to join in Conference, Workshop, Seminar etc., Publication of Research Journal/ Research Article.