

Short question answers:

1. Answer the Following questions:

a) In which year was the study of Public Administration started as a separate discipline?

Ans: In 1887.

b) Which stage of Evolution of public Administration is considered as the 'Golden Era'?

Ans: The Second Stage.

c) Who was the main proponent of bureaucratic theory?

Ans: Max Weber

d) Name one example of auxiliary agency?

Ans: UPSC.

e) Who was the author of the book 'The Principles of Scientific Management'?

Ans? F. W. Taylor

f) Write one characteristics of Government corporation.

Ans: It is a separate legal entity.

g) What do mean by Chief Executive?

Ans? The highest-ranking person of administration.

h) In which year was the first Minnow brook Conference held?

Ans: In 1967

i) Why is the line agency considered as the fourth organ of Government?

Ans? The line agencies are the right hand of executive. So they are called as the fourth organ.

j) What is 4Ps?

Ans? Plan, policies, programme and project

2. Answer the following questions:

2x5=10

a) In which year was the first book on Public Administration published and who was its author?

Ans: In 1887. The author was Woodrow Wilson.

b) write two differences between public administration and private administration.

Ans: Public administration deals with government functions and providing public services, prioritizing uniformity, service, and transparency. Private administration manages private businesses to earn profits. Key differences include public administration operating in government and prioritizing public welfare, while private administration has more discretion and focuses on profits.

c) write two features of Max Webers ideal type of bureaucracy.

Ans: According to Max Weber, the main principles of bureaucracy are specialization and division of labor, competence for job appointments, impersonality in bureaucracy, standard operating procedures, and formal written records.

d)Write two differences between integral view and managerial view of Public Administration.

Ans: The integral view includes the activities of all the persons engaged in administration whereas the managerial view restricts itself only to the activities of the few persons at the top.

e) Mention two advantages of Public corporation.

Ans: i) A public corporation is able to manage its affairs with independence & flexibility.

ii) A public corporation is relatively free from red-tapism, as there is less file work & less formality to be completed before taking decisions

3. Write short notes.

5x4=20

a) Politics and administration dichotomy

Ans: The politics-administration dichotomy is a theory that constructs the boundaries of public administration and asserts the normative relationship between elected officials and administrators in a democratic society. The phrase politics-administration dichotomy Which was made by Woodrow Wilson, the combination of words that make up the phrase was first found in public administration literature from the 1940s. Woodrow Wilson is credited with the politics-administration dichotomy via his theories on public administration in his 1887 essay, "The Study of Administration". Wilson came up with a theory that politics and administration are inherently

different and should be approached as such. Wilson wrote in his essay in regards to public administration: "The field of administration is a field of business. It is removed from the hurry and strife of politics.... Administration lies outside the proper sphere of politics."