

Core Committee Meeting of IQAC
B. P. Chaliha College, Nagarbera
Date: 17/05/2019
Time: 10.30 pm
Venue: IQAC Office

Agenda





- 1) Taking Chair by the Chairman: Dr. B. B. Panda
- 2) Objective of the meeting: Dr. D. Chakravarty
- 3) Infrastructure & Physical facilities required for 3rd Cycle NAAC visit
 - i) Status of projects under construction
 - ii) New proposed construction projects
 - iii) Extension – Renovation projects (construction)
 - iv) Procurement / Up gradation of Physical facilities
- 4) Others-
 - i) Permanent affiliation for some subjects / Stream
 - ii) Permission / affiliation for some subjects / Stream
 - iii) Appointment against Sanctioned posts
 - iv) Publication of books & News Letter
 - v) Letter from WEC
 - vi) FDP on CBCS
 - vii) Capacity Building Programme for Non-Teaching staff
- 5) Chairman speech & conclusion of the meeting

B.B.Panda
12/5/19

viii) Adm. 2019-20 session

Signature of Members

Sl	Name	Department	Designation	Signature
1	Dr. B. B. Panda.	Principal	Chairman	<i>B.B.Panda</i>
2	Prof. S. C. Thakuria	Dept. of Assamese	Vice Chairman	<i>St</i>
3	Dr. D. Chakravarty.	Dept. of Chemistry	Coordinator	<i>St</i>
4	Prof. A. Jubbar	Dept. of English	Joint Coordinator	<i>St</i>
5	Prof. A. Sarkar	Dept. of English	Joint Coordinator	
6	Prof. A. Saikia	Dept. of Economics	Joint Coordinator	<i>St</i>
7	Prof. N. N. Dewan	Dept. of Assamese	Member	<i>St</i>
8	Prof. N. C. Bhoir	Dept. of English	Member	<i>St</i>

9	Prof. A. Salam	Dept. of Arabic	Member	
10	Prof. T. C. Patowary.	Dept. of Mathematics	Member	
11	Prof. N. C. Kalita.	Dept. of Economics	Member	
12	Prof (Mrs) A. Huzuri	Dept. of Economics	Member	
13	Mr. Saityajit Kalita, UDA	Non-Teaching Staff Representative	Member	
14	Ms. Rajufa Ahmed	GS, BPCC-SU	Member	

15 P. Chakraborty



In presence of above signatories the IQAC Core Committee was held on 17/05/2019 in the IQAC Office at 10-30 am. The meeting was presided over by Dr. B. B. Panda, Chairman of IQAC & Principal of the college. The objective of the meeting was described by Dr. D. Chakravarty, Coordinator, IQAC. In this meeting, the Coordinator, IQAC has read-out the proceedings of last meeting and it was approved.

In this meeting, thoroughly discussed on the Infrastructure & Physical facilities required for 3rd Cycle NAAC visit expected to be held with in April, 2021. All the members put forward their suggestions and thus following decisions are made.

Resolution: 1

- i) Urgent initiatives are to be taken for early completion of the on-going construction project such as – Indoor Hall, Women Hostel (1st Floor).
- ii) The 1st Floor of new RCC building (Class Room) should be constructed at the earliest so as to resolve the crisis of class room.
- iii) Urgent initiatives are to be taken for renovation & up-gradation of Physics, Botany & Zoology to meet the class room scarcity.
- iv) Construction of Boundary Wall.
- v) Construction of Guest House before the Peer Team Visit is an utmost urgent. (The Alumni effort will be waited till 31/12/19).
- vi) Up-gradation of Boy's Common Room & Girl's Common Room are to be done before Peer Team Visit.
- vii) Up-gradation of Sports Facilities is to be an important agenda for NAAC assessment. Thus, initiative should be taken for construction of one volleyball court & one basketball court.
- viii) Canteen Service to be improved and make better.
- ix) Cleanliness of the campus and the road as well is an important task.
- x) Library facility to be enhanced. Procurement of books and journals is must.
- xi) Initiatives should made for establish MOUs with industries and research institutes.

Resolution: 2

- i) Permanent affiliation for some subjects / Stream, Permission / affiliation for some subjects / Stream are long standing problems of the college, it is urgent to resolve at the very earliest. Principal should take administrative interest on the issue for the greater interest of the college.
- ii) Necessary arrangement should made by the authority for the appointment against Sanctioned posts lying vacant from couple of years.
- iii) Publication of books & News Letter by the college is an important task for quality improvement. Authority should provide necessary fund to encourage such programme.
- iv) IQAC will organise the following programme at the earliest –
 - a) One FDP on the topic CBCS – GU.
 - b) One Capacity Building Programme for Non-teaching staff.
 - c) One training programme (Hands on) on online admission software (office automation software)

At the end of the meeting the chairman thanked all the members for their valuable suggestions and declared the end of the meeting.

Place: Nagarbera
Date: 17/05/2019

B.B.Panda

Dr. B. B. Panda
Chairman, IQAC

Dr. D. Chakravarty
17/05/19

Dr. D. Chakravarty
Coordinator, IQAC